

Bridestowe Parish Council

Miss Kayleigh Walker - Clerk to the Council
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Bridestowe Parish Council Meeting Minutes

Meeting held – Wednesday 20th November 2024 at 7.30 pm The Ark, Bridestowe

In attendance: Clerk, Parish Cllrs Young, Pritchard, Hodgson, Thirtle, Proctor, Burder and Bickle, District Cllr Southcott, members of the public (2).

1. Apologies.

District Cllr Mott.

2. Possible Declarations of interest.

Cllrs Thirtle and Hodgson declared an interest in item 5.7.

3. Public Open Question Time.

A member of the public spoke to raise concerns about the overflowing dog bin on Launceston Road. Advising that it is not emptied regularly and even when it is emptied it is soon overflowing again. Cllrs agreed to check with WDBC how often it should be emptied and whether the agreement to do so is being upheld. District Cllr Southcott offered to assist in following this up.

****The Chairman moved item 6 to allow the applicant to participate and then leave the meeting.****

6. Planning - discuss and agree comments of support/objection.

6.1 3127/24/HHO Plot 1 Development site at SX 516 892 Bridestowe – Householder application for erection of pitched roof detached double garage.

Cllrs agreed to support the application, proposed by Cllr Pritchard, seconded by Cllr Hodgson and agreed by all.

4. Approval of minutes of meeting held October 2nd, 2024.

Cllr Pritchard proposed the minutes be signed as a true record of the meeting, this was seconded by Cllr Thirtle and agreed by all. The chair signed a copy.

5. Matters arising.

5.1 Natwest – discuss progress of additional signatories.

The Clerk reported that the new mandate had now been approved and Cllr Hodgson and Cllr Pritchard are now active signatories along with Cllr Thirtle and Cllr Young. The Clerk will start a new request to remove the signatories that are no longer members of the parish council.

5.2 Christmas Tree – discuss and agree position and use of holder.

Cllr Proctor requested permission to erect the Christmas Tree on the Parish Council owned land near the bus shelter as Highways had not permitted the use of a sunken holder. Cllrs gave permission to install a galvanised holder in the ground and site the Christmas Tree there subject to ensuring there are no trip hazards when not in use. Proposed by Cllr Thirtle, seconded by Cllr Bickle, agreed by all.

5.3 Cleaning of multiplay equipment in the Sporting Green – update from Cllrs.

Cllr Proctor confirmed they had been on site and brushed and cleaned where possible to prevent slipping and will carry out the same work again in two weeks' time.

5.4 Allotments – discuss interest received and possible locations.

Cllr Young advised the Baker Estates had said it would not be possible to provide space for an allotment within the development. Cllrs agreed to establish how much land was needed per plot and how many plots would be necessary and then put a notice in BaSE magazine looking for land.

5.5 Volunteer Group – discuss previous funds for the group and any on going contributions.

Cllrs discussed current and previous funds for the group and agreed there was no 'pot' as such apart from the remaining funds from the most recent £200 grant. The Clerk agreed to add a separate line to the budget sheet for recording volunteer group money. The Clerk was asked to advise the group that any funds required in addition to the usual fuel money should be applied for officially under the parish councils grant policy.

5.6 Sycamore Tree Maintenance -discuss quotes received and how to proceed.

Cllrs discussed the various quotes received and Cllr Southcott checked and confirmed that the tree was not in a conservation area and did not have a TPO. Cllrs agreed to proceed with the quote from Arran Edgson requesting the work take place asap. Proposed by Cllr Thirtle, seconded by Cllr Pritchard and agreed by all.

5.7 Friends of St Bridgets Church – discuss request to use the sporting green for an event.

Cllrs agreed to give permission for the group to use the sporting green in May 2025. Proposed by Cllr Pritchard, seconded by Cllr Bickle and agreed by all (Cllr Hodgson and Cllr Thirtle excluded).

5.8 Tree felling concerns raised by parishioners.

Cllr Pritchard advised she had received reports of tree felling with concerns the actions may not be lawful. Cllrs agreed that if the tree's are on private land and the owner has relevant permissions there is no further action required.

5.9 Primary School – discuss request to plant saplings around the village.

Cllrs agreed that there were no suitable areas to do this that would not interfere with grass cutting and maintenance. Cllrs suggested there may be some suitable areas near the village hall. The Clerk will suggest the school contact the village hall committee.

7. Accounts for payment:

7.1 £10 - fuel for mower - A Young

7.2 £21.00 - Land Registry fees (determining ownership of land parcels for the Christmas Tree) - Clerk

7.3 £1.70 postage - Clerk

7.4 £170.62 - volunteer group equipment (a £200 grant has been received) - C Mott

Current account statement balance as of 25/10/24: £20688.26. Cashbook circulated to all Cllrs.

Accounts proposed for payment by Cllr Thirtle, seconded by Cllr Pritchard and agreed by all.

8. Correspondence: Mostly circulated to councillors.

8.1 DALC, WDBC; DCC: Newsletters.

Acknowledged.

8.2 Funding Opportunities.

Cllrs agreed to investigate the Growing Communities Fund.

8.3 Devon Wildlife Trust Landmark Tree

Cllrs agreed not to request a tree on this occasion.

9. Agree date of next meeting (proposed date Wednesday 8th or 15th January 2025).

Proposed date of Wednesday 15th January 2025 agreed.

**** Part II Meeting** - Members of the public left the meeting.**

10. Clerks Employment - discuss the completion of the probation period and NALC salary guidance.

Cllrs congratulated the Clerk on the successful completion of the probation period and agreed to amend the salary inline with NALC guidance backdated to May 2024 as suggested. Proposed by Cllr Hodgson, seconded by Cllr Burder, agreed by all. The Clerk thanked the council.

11. Enforcement

Cllrs acknowledged an enforcement case closure.

12. AOB

Cllr Thirtle proposed an item for the next agenda to create a register of key holders.

Meeting closed at approximately 8:45pm.