

Bridestowe Parish Council

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Bridestowe Parish Council Annual Meeting Minutes

Meeting held – Wednesday 3rd July 2024 at 7.30 pm The Ark, Bridestowe

In attendance: Clerk, Parish Cllrs Young, Proctor, Burder, Bickle, Pritchard, Hodgson and Thirtle, District Cllr Mott, members of the public (3)

1. Apologies.

None.

2. Possible Declarations of interest.

Cllr Young (Village Hall Management Committee).

3. Public Open Question Time.

None.

The Chairman moved item 10.3 to accommodate members of the public in attendance.

10.3 1900/24/PIP - Application for permission in principle for new dwelling – Huckleberry House, Bridestowe, EX20 4ER

Cllrs discussed the application and concerns were raised regarding the building sitting outside of the settlement boundary as shown in the neighbourhood plan. District Cllr Mott reminded Cllrs that the application is a 'planning in principle' application and no regard should be made in respect of the design of the dwelling. Cllr Bickle commented that it fits as an infill property. Cllr Young proposed a comment of objection due to it lying outside of the settlement boundary. Cllr Thirtle seconded this and a vote was held. Cllr Burder abstained. Cllrs Bickle and Hodgson opposed. With the majority of members in favour of the proposal it was passed. The Chairman thanked the members of the public for attending.

4. District Councillors Report.

Cllr Mott advised she had issued her report today by email. The Clerk confirmed she would share it following the meeting. Cllr Mott shared some leaflets with information about local councils and their set ups and reported that there was a live consultation regarding the DMAT that she would circulate following the meeting.

5. County Councillors Report.

None.

6. Approval of minutes of meeting held May 23, 2024.

Cllr Burder proposed the minutes be signed as a true record of the meeting, this was seconded by Cllr Pritchard and agreed by all. The chair signed a copy.

7. Matters arising.

7.1 Change of correspondence details following appointment of new Clerk – Natwest – Complete. Discuss and agree new signatories to be added.

Cllrs agreed to add two new signatories to the account and these would be Cllr Pritchard and Cllr Hodgson. Proposed by Cllr Young, seconded by Cllr Burder and agreed by all.

7.2 PAYE set up – awaiting documentation from HMRC.

Acknowledged.

7.3 Asset register – review guidance from DALC.

Cllrs discussed the advice received from DALC and agreed that the Clerk and Cllr Pritchard will look into updating the figures.

7.4 Financial regulations – review and approve new version.

Cllr Young proposed the Cllr approve the new Financial Regulations that the Clerk had produced using the NALC model template. Cllr Pritchard seconded this and all Cllrs agreed.

7.5 Cleaning of multipay equipment in the Sporting Green – update from Cllrs.

Cllrs reported that a clean had not yet taken place, Cllr Young and Cllr Proctor agreed to try and arrange this for 14/07/2024 and any volunteers would be welcome to help! Cllr Young reported that Charlie had fixed the loose plank and the holes had been filled.

7.6 Baker Estates – discuss meeting of 12/06/2024.

Cllr Thirtle reported that the meeting seemed positive and the developers appeared to have empathy and understood the difficulties that had arisen with the Leander development. The next steps would involve public drop-in sessions and consultations.

7.7 Grass cutting – discuss frequency of cuts.

Cllrs requested that the Clerk arranged a site meeting with the contractor to discuss the issues with the grass including its length and matters such as PPE and gates being left open.

7.8 Grants policy – review and agreed.

Cllrs agreed to adopt the grants policy the Clerk had created. Proposed by Cllr Proctor, seconded by Cllr Pritchard and agreed by all. The Clerk will ask Catherine to add it to the website.

8. Accounts for payment:

8.1 Martin Ashley – grass cutting – INV1374 - £547.20

8.2 Breeze Web – set up domain email accounts – INVemails - £50.00

8.3 Ian Wonnacott – fuel expenses for mower - £10.00

8.4 Clerks wages – June - £291.53

8.5 Mark Cox Electrical – defib repairs – INV1989 £50.40

Cllr Bickle proposed the accounts to be paid, seconded by Cllr Burder and agreed by all.

Cllr Young raised the matter of a new electrical supply that was required for the defibrillator, Cllr Pritchard and Cllr Young along with the Clerk will obtain quotes.

Current account statement balance as of 07/06/24: £18117.60. Cashbook circulated to all Cllrs.

9. Correspondence: Mostly circulated to councillors.

9.1 DALC, WDBC; DCC: Newsletters.

Acknowledged.

9.2 West Devon Matters – New Neighbourhood Officer.

Acknowledged and Cllr Pritchard agreed to look at attending the meeting mentioned.

9.3 James Bicknell – Leander Development.

Acknowledged.

9.4 Moretonhampstead PC – 20's Plenty.

Cllrs asked the Clerk to respond appropriately.

9.5 DNPA – Wildlife and Nature Grant.

Cllrs agreed no action.

9.6 DCC Highways – Traffic Notice x 2.

Acknowledged.

10. Planning:

10.1 237/24 Consultation - Application at Kitty Tor Raingauge

Cllrs agreed no comment.

10.2 Application 0178/24/HHO - APP/Q1153/D/24/3345111 - Appletree Cottage, Churndon, Bridestowe, EX20 4QH – Appeal Lodged.

Cllrs agreed their initial comment supporting the application still stood.

Planning decisions proposed by Cllr Thirtle, seconded by Cllr Proctor and agreed by all.

11. Delegate reports:

11.1 Village Hall.

Cllr Young reported that the S106 money had been received and the hall were very grateful.

12. Close

The meeting was closed at 20:40. Next meeting date – Wednesday 21st August 2024, 7:30pm.